Web Order Form

National School Products
1523 Old Niles Ferry Rd.
Maryville, TN 37803

1-800-627-9393 **Fax 1-800-289-3960**
www.NationalSchoolProducts.com

Ordering Information

Public Schools and tax-supported Institutions are billed directly on a Net 30 Days basis when an authorized purchase order is received. You can use the order form in the catalog or on our web site (www.NationalSchoolProducts.com), your purchase order form, or a letter listing the order information. Orders from individuals must include check, money order or credit card information with complete name, address, and phone number. Order online 24/7. In addition to personal credit cards and school or district p-cards, you may also place purchase orders online. Just provide a PO# at checkout instead of credit card details. No C.O.D. orders.

Minimum Order Amount is $25.00.
A $3.50 service charge is added to orders under this amount.

Shipping & Handling:
Minimum shipping charge: $8.00. Regular ground shipping & handling in the continental United Sates is 15% of your order total (or at least $8.00). Add 20% for Alaska, Hawaii, and Canada. For all other international orders, we will contact you with the exact shipping cost.

Sales Tax: CA, NC, and TN residents add applicable sales tax. NC and TN residents pay sales tax on shipping charges as well as on merchandise. For TN only, if you are tax exempt, please include a copy of your tax exempt certificate.

Guarantee: We unconditionally guarantee all products you purchase from us. See inside the back cover for details.

1

Authorized School P.O.# _____

Ordered By _____

Authorized Signature _____

Email _____

2

Bill to: ◯ Institution _____

◯ Individual _____

Address _____

City _____ ST _____ Zip _____

Phone _____

3

Ship to: ◯ Institution _____

◯ Individual _____

Address _____

_____

City _____ ST _____ Zip _____

Phone _____

4

Credit Card # _____

◯ Visa ◯ Master Card ◯ Discover ◯ American Express

Exp. Date: _____ CVV Code _____

Name Printed on the Card _____

Your Signature _____

◯ Personal Card* or ◯ Institutional Card

** A home (or the matching) billing address must be provided with a personal credit card.*

Pg. #	Qty.	Item Number	Title / Description	Price Ea.	Total $
5 **Catalog Key Code (If Known)** *Located above the address on the back cover.* _____					

Additional ordering space on next page.

6

Subtotal	
Applicable Sales Tax	
Shipping/Handling	
TOTAL	

15% of subtotal; minimum of $8.00

Please send me the following catalogs free of charge:

7

- ☐ Software for Schools Catalog
- ☐ Theme Units A to Z Catalog (Gr. PreK-3)
- ☐ English/Spanish Classroom Resources (Eng/Span) PreK-5
- ☐ Classroom Resources for Grades 3-8
- ☐ Drug & Health Education Grades K-12
- ☐ Elementary Special Education (PreK-5)
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☐ YES! I would like to receive coupons or other news from National School Products via e-mail. My e-mail address is: _____

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Pg. #	Qty.	Item Number	Title / Description	Price Ea.	Total $