

Web Order Form



National School Products
 1523 Old Niles Ferry Rd.
 Maryville, TN 37803

1-800-627-9393 Fax 1-800-289-3960
www.NationalSchoolProducts.com

Ordering Information

Public Schools and tax-supported Institutions are billed directly on a Net 30 Days basis when an authorized purchase order is received. You can use the order form in the catalog or on our web site (www.NationalSchoolProducts.com), your purchase order form, or a letter listing the order information. Orders from individuals must include check, money order or credit card information with complete name, address, and phone number. **Order online 24/7.** In addition to personal credit cards and school or district p-cards, you may also place purchase orders online. Just provide a PO# at checkout instead of credit card details. No C.O.D. orders.

Minimum Order Amount is \$25.00.

A \$3.50 service charge is added to orders under this amount.

Shipping & Handling:

Minimum shipping charge: \$8.00. Regular ground shipping & handling in the continental United States is 15% of your order total (or at least \$8.00). Add 20% for Alaska, Hawaii, and Canada. For all other international orders, we will contact you with the exact shipping cost.

Sales Tax: CA, NC, and TN residents add applicable sales tax. NC and TN residents pay sales tax on shipping charges as well as on merchandise. For TN only, if you are tax exempt, please include a copy of your tax exempt certificate.

Guarantee: We unconditionally guarantee all products you purchase from us. See inside the back cover for details.

Authorized School P.O.# _____

Ordered By _____

Authorized Signature _____

Email _____

Bill to: Institution _____

Individual _____

Address _____

City _____ ST _____ Zip _____

Phone _____

Ship to: Institution _____

Individual _____

Address _____

City _____ ST _____ Zip _____

Phone _____

Credit Card # _____

Visa Master Card Discover American Express

Exp. Date: _____ CW Code _____

Name Printed on the Card _____

Your Signature _____

Personal Card* or Institutional Card

* A home (or the matching) billing address must be provided with a personal credit card.

Pg. #	Qty.	Item Number	Title / Description	Price Ea.	Total \$
5			Catalog Key Code (If Known) Located above the address on the back cover. _____		

5

Additional ordering space on next page.

Please send me the following catalogs free of charge:

- Theme Units A to Z Catalog (Gr. PreK-3)
- English/Spanish Classroom Resources (Eng/Span) PreK-5
- Classroom Resources for Grades 3-8
-
-
-

7

**15% of subtotal;
 minimum of \$8.00**

6

	Subtotal	
	Applicable Sales Tax	
	Shipping/Handling	
	TOTAL	

YES! I would like to receive coupons or other news from National School Products via e-mail. My e-mail address is: _____

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Pg. #	Qty.	Item Number	Title / Description	Price Ea.	Total \$

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